

## **SECTION – 9**

### **MERIT LIST, SELECTION PROCEDURE AND ADMISSION RULE**

A) 80% of total seat in each course be earmarked for C.U. students only. This 80% of total seat is termed as **Part-“A”** seat in each course. All the current year & immediate preceding year C.U. and C.U. Autonomous College Honours Graduate will be considered in **Part – “A”**.

B) Rest 20% of total seat in each course be earmarked for Non-C.U. candidates of current year & immediate preceding year. This 20% of total seat be termed **as Part – “B”** seat in each course.

#### **MERIT LIST**

Admission is strictly in order of merit, judged on the basis of percentage of marks secured in **Honours subject for (1+1+1 system)** OR **Core Course (CC) subjects + Skill Enhancement Course (SEC) subjects + Discipline Specific Elective (DSE) subject for CBCS system** and in case of a tie, the aggregate of marks in **General subjects for (1+1+1 system)** OR **Generic Electric (GE) subjects for CBCS system** are taken into consideration for all courses except those specially mentioned below.

#### **A. Merit list of candidate of Part “A”.**

##### ***Type 1***

**Merit list of PART – ‘A’ for admission to different courses under the following groups will be made on the basis of percentage of marks obtained in Honours subject:**

Gr 201 – Physics Hons, Gr 202 – Electronics Hons., Gr. 203 – Computer Science Hons., Gr 204 – Chemistry Hons., Gr 205 – Psychology Hons., Gr 206 – Mathematics Hons., Gr 207 – Physiology Hons., Gr 210 – Botany Hons., Gr.211 – Microbiology Hons., Gr 212 – Zoology Hons., Gr. 213 – Statistics Hons., Gr 214 – Geology Hons., Gr 215 – Geography Hons., Gr 220 – Anthropology Hons., Gr 225– Food & Nutrition Hons., Gr 226 – Human Development Hons.

##### ***Type II***

**Merit List of Part A candidates for admission to different courses under the following groups will be made by giving 60% weightage on percentage of marks obtained in the B.Sc. Honours subject and 40% weightage on to the average percentage of marks of the two general subjects.**

**Merit list PART – ‘A’ for admission to a) Gr-208 Biophysics & Molecular Biology b) Gr-209 Genetics, c) Gr-216 Biochemistry. d) Gr-217 Biotechnology, e) Gr.218 Environmental Science. f) Gr-219 Atmospheric Science g) Gr-221 Human Rights h) Gr - 222 Marine Science i) Gr – 224 Neuro Science, and j) Gr 227: Sports Sciences:**

#### **B. Merit list of candidate of Part “B”.**

##### ***Type 1***

**Merit list of PART – ‘B’ for admission to different courses under the following groups will be made on the basis of percentage of marks obtained in Honours subject:**

Gr 201 – Physics Hons, Gr 202 – Electronics Hons., Gr. 203 – Computer Science Hons., Gr 204 – Chemistry Hons., Gr 205 – Psychology Hons., Gr 206 – Mathematics Hons., Gr 207 – Physiology Hons., Gr 210 – Botany Hons., Gr.211 – Microbiology Hons., Gr 212 – Zoology Hons., Gr. 213 – Statistics Hons., Gr 214 – Geology Hons., Gr 215 – Geography Hons., Gr 220 – Anthropology Hons., Gr 225– Food & Nutrition Hons., Gr 226 – Human Development Hons., Gr 223 - Agriculture

##### ***Type II***

**Merit List of Part B candidates for admission to different courses under the following groups will be made by giving 60% weightage on percentage of marks obtained in the B.Sc. Honours subject and 40% weightage on to the average percentage of marks of the two general subjects.**

**Merit list PART – B' for admission to a) Gr-208 Biophysics & Molecular Biology b) Gr-209 Genetics, c) Gr-216 Biochemistry . d) Gr-217 Biotechnology, e) Gr.218 Environmental Science f) Gr-219 Atmospheric Science g) Gr-221 Human Rights h) Gr - 222 Marine Science i) Gr – 224 Neuro Science, and j) Gr 227: Sports Sciences:**

**C. Faculty of Agriculture:** For admission to M.Sc. (Ag) courses in the departments of Agronomy, Seed Science & Technology, Horticulture, Genetics & Plant Breeding, Plant Physiology, Ag. Chem. & Soil Science under the Institute of Agricultural Science.

B.Sc. ( Ag.) candidates will be given preference except Ag Chem and Soil Science.

B.Sc. (Horticulture) and B.Sc. (Ag.) will be given preference in Horticulture.

**C. Others Rules for Selection:**

**1. Draft Merit List following the above will be published. All the applicants must** check the Draft Merit List specially Hons. Marks, Genl. Marks, SC/ST/PWD/OBC – A/OBC - B, Year of Passing, Passed / Appeared and order of preference of courses. If there is any mistake, please report immediately in writing using **“Format – I”** to the concerned Secretary Office within stipulated time as mentioned in admission schedule. No claim will be entertained later.

**2.** Existing SC/ST/OBC-A/OBC-B/PWD reservation rules will be followed separately in both Part – “A” 80% seats earmarked for C.U. students and Part – “B” 20% seats earmarked for Non-C.U.

**3.** If sufficient no. of suitable SC/ST/OBC-A/OBC-B/PWD candidates are not available in Part – “A” the same may be filled up by the other Part – “B” and vice versa.

**4.** If an applicant gets chance in different positions in both Part A & B, the higher preference will be offered to the applicant.

**5. Counseling Mechanism**

**General Rules:**

- The choices / preferences submitted by the candidates in their applications will be processed and seat will be provisionally allotted in the order of merit as per application form submitted.

**Next Round of Counseling for seat allotment:**

Candidates eligible for seat allotment in the next round fall into one of the following sets:

- Set – 1: Applicants who did not get any seat allotment in the 1<sup>st</sup> round.
- Set – 2: Applicants who were allotted a seat in lower preference in the previous selection list.
- A candidate is not eligible to a specific course if he/she has higher percentage of marks/Final Score/Entrance Test Marks ( as applicable) than the last candidate selected in the previous counseling /selection list of that specific course.
- For example; in one counseling last candidate had following scores :
  - i. for course A – 490
  - ii. for course B – 480
  - iii. for course C – 470
  - iv. for course D – 460

In the next round of counseling, a candidate having score 472 is not eligible for course C & D but the candidate is eligible for course A & B and like that.

**Rules for Seat Allotment:**

- Set – 1: All the preferences will be processed. (in case where candidate not yet got a chance in any course)
- Set – 2: Only the higher preferred choices will be processed.(in case where candidate already got a chance in any courses)

**6. Course wise eligibility criteria both for CU and Non-CU applicants are same.** Eligible applicants of Other University (Non-CU) may also apply as appeared candidate subject to production of Pass Mark sheet before publication of selection list satisfying the requisite eligibility criteria.

**7. SC/ST/PWD/OBC-A/OBC-B** reservation as per University rules and practices will be followed in both “Part - A” and “Part -B”. The University Reservation Rules framed time to time shall be applicable. Additional supernumeric seat of OBC-A & OBC-B are not transferable to other category if there is no suitable candidates.

**i) For Scheduled Caste / Scheduled Tribe candidates,** reservations will be provided for SC : 22%, ST: 6% for all courses.

For admission to different courses an SC/ST candidate getting admission should have obtained in the previous examination, qualifying marks not lower by more than 25% of marks obtained by the last candidate of the General category.

Where merit list will be prepared on the basis of score with fractional weightage of different fractions (like entrance test, qualifying exam marks, 10+2 level exam marks, interview, etc. ), the SC/ST candidate should obtain final score not lower than 25% than that of obtain by the last candidates admitted of General Category.

Where merit list will be prepared on the basis of marks obtained in the entrance test **only**, the SC/ST candidate should **obtain marks in the entrance test** not lower than 25% than that of obtained by the last candidates admitted of General Category.

For SC/ST candidates, a relaxation of 5% marks in aggregate shall be admissible on last qualifying marks (if applicable) in minimum eligibility requirements **for submission of applications in comparison to general candidates**. For example, if eligibility marks for General Candidates be 60% **then** the eligibility marks for SC/ST Candidate **will be** 55%. Similarly 5 % relaxation in H.S. marks (Where applicable) **will be admissible**.

#### **Note**

If the candidate avails facility in minimum eligibility requirement then the candidate will be treated under concerned reserved category

**ii) PWD (Persons with Disabilities)** Persons with disabilities having 40% and above degree of disability will enjoy a 3% reservation **horizontally** in each of the categories, i.e. in UR, SC, ST, OBC –A, OBC-B and in the Unreserved Category, and such candidates, if available, shall be placed towards the top of the list prepared for each category of students.

For PWD candidates, a relaxation of 5% marks in aggregate shall be admissible on last qualifying marks (if applicable) in minimum eligibility requirements **for submission of application in comparison to unreserved candidates**. For example, if eligibility marks for Unreserved Candidates be 60% then the eligibility marks for PWD Candidate will be 55%. Similarly 5% relaxation in H.S. marks (Where applicable) **will be admissible**.

The PWD candidates claiming seats under reserved category are required to produce **appropriate PWD certificates issued by the competent authority satisfying the following criteria:**

Officer-in-Charge or Medical Head of Primary **Health Centers**, **Block Health Centers**, State General Hospitals, Rural Hospitals, Sub-Divisional Hospitals or the District Hospitals run by the State Government or any hospital run by a statutory body or authority.

PWD category candidates will be ELIGIBLE with a minimum of 40% disability subject to the condition that the candidate is capable of carrying out all activities related to theory / practical work, as applicable ,to the courses without special concession and exemption.

For admission to different courses a PWD candidate getting admission should have obtained in the previous examination, qualifying marks not lower by more than 25% of marks obtained by the last candidate of the Unreserved category.

Where merit list will be prepared on the basis of score with fractional weightage of different fractions (like entrance test, qualifying exam marks, 10+2 level exam marks, interview, etc. ), the PWD candidate should obtain final score not lower than 25% than that of obtain by the last candidates admitted of Unreserved Category.

Where merit list will be prepared on the basis of marks obtained in the entrance test **only**, the WD candidate should **obtain marks in the entrance test** not lower than 25% than that of obtained by the last candidates admitted of Unreserved Category.

**iii) OBC (OBC-A & OBC-B) reservation** (non creamy layer) will be 10% of total seat for OBC-A and 7% of total seat for OBC-B are earmarked where 100% roaster is maintained. But due to non availability of sufficient infrastructure facility additional supernumeric seat 10% for OBC-A and 7% for OBC-B is earmarked. Which represent by '+' & '+' sign in the column of total no. of seat.

This additional supernumeric OBC-A & OBC-B seat is exclusively for OBC-A & OBC-B respective candidates only and will not be converted into other category if there is no sufficient suitable candidate.

OBC student getting admission should obtain marks in the previous qualifying examination in the relevant last qualifying examination not lower than 10% than that obtained by the last candidate admitted from the unreserved category (if applicable).

Where merit list will be prepared on the basis of final score with fractional weightage of different fractions (like entrance test, qualifying exam marks, 10+2 level exam marks, interview, etc.), the OBC candidate should obtain final score not lower than 10% than that of obtained by the last candidates admitted of Unreserved Category.

Where merit list will be prepared on the basis of marks obtained in the entrance test **only**, the OBC candidate should **obtain marks in the entrance test** not lower than 10% than that of obtained by the last candidates admitted of Unreserved Category.

#### **OBC Seat Reservation**

That total reservation of seats for OBC Candidates in each course to be supernumery additional 10% of OBC-A & 7% of OBC-B respectively.

If no suitable OBC candidate is found in the respective earmarked category under Part-A and Part-B, then the benefit will pass on to the other part. But no dereservation of OBC-A/OBC-B will be made.

**iv. SC/ST/OBC/PWD** candidates of domicile state are entitled to get the reservation facility i.e. SC/ST/PWD/OBC-A/OBC-B candidates hailing from States other than West Bengal are not eligible for such benefits and they will be treated as Unreserved Category candidates.

Candidate seeking admission in Reserved Category seat must be domicile of West Bengal and accordingly submission of Domicile Certificate in prescribed format from competent authority is mandatory at the time of application. The Domicile of West Bengal shall be treated for those candidates who are

EITHER

Residing in West Bengal continuously at least for last 10 years as on .....

OR

Whose parent (s) is/ are permanent resident (s) of West Bengal having permanent address within the state of West Bengal (Proforma-B)

THE CERTIFICATE BEING SUBMITTED BY THE CANDIDATE FOR CLAIMING RESERVATION UNDER SC/ST/OBC QUOTA; MUST HAVE BEEN ISSUED BY THE COMPETENT AUTHORITY, ON A DATE PRIOR TO THE SUBMISSION OF APPLICATION. CERTIFICATE ISSUED ON A LATER DATE BY ANY AUTHORITY, WILL NOT BE ACCEPTABLE AT THE TIME OF ADMISSION

**v.** If sufficient number of suitable SC/ST/PWD/OBC-A/OBC-B C.U. candidates are not available in Part –“A”, the seats may be filled up by the Part –“B” and vice- versa.

**vi. SC/ST/PWD/OBC-A/OBC-B** Candidates securing equal or higher marks than the last candidate admitted from the unreserved category will be treated as “Unreserved Category” as well as respective reserve category.

**8.** Vacant seat(s) of Part A / Part B / Sponsored category etc. due to insufficient suitable applicant may be filled up by any suitable candidate available in the merit list belonging to any other category.

**9.** P.N.C. candidates are not eligible to apply.

**10.** Admission to be closed within one month from the commencement of classes.

**11.** Admission under Sports Quota will be governed as per University rules.

**12.** List of selected candidates will be published in the website.

**13.** No personal communication will be made with the selected candidates.

#### **14. RESERVATION OF MINORITY COLLEGES:**

Reservation of seats of PG Courses of Minority Colleges is in accordance as per rules. Relaxation of marks as eligibility criteria to be followed accordingly. Colleges with Minority status to have separate reservation policy. Candidates to submit the relevant documents to avail the minority reservation facility.

**15.** For MCA course: Admission through Joint Entrance for Computer Application (JECA).

Reservations of SC, ST, PWD, OBC-A, OBC-B as per University rules. Other reservation rules like CU / NON CU, /Category-A/Category-B etc. are not applicable for MCA Course.

**16.** If sufficient suitable candidates are not available in any reserved seats like Part -A / Part -B may be filled up by the available other category students subject to approval from appropriate authority

#### **17. Termination of Studentship**

A student, who is admitted to any post graduate course of study and who remains absent from classes for **seven days at a stretch or intermittently for more than fifty percent of classes held during any two consecutive weeks**, will be debarred from continuing his/her studies and his/her name will be struck off from the rolls. Fees submitted by the student at the time of admission will be forfeited.

**18.** After the provisional admission a student should have **at least 65% of attendance in classes for appearing in the Examination of the P.G. Courses**

**19.** Mere submission of Application form or does not entitle a candidate to be considered for admission to the course unless he/she fulfils the eligibility conditions. Applicants must fully satisfy themselves about their eligibilities as prescribed above before filling in the Application Form.

If an applicant is inadvertently selected for provisional admission he/she cannot, a later date, use that as a right to claim that he/she meets the eligibility requirements.

**AFTER ADMISSION, OR DURING ANY STAGE THEREOF, IT IS FOUND ON SCRUTINY, that any certificate found fake / forged would lead to cancellation of the admission of the concerned candidate for therewith during the concerned course of study without any notice. Furthermore, such candidate shall be prosecuted and also debarred from any Admission / Entrance Test of this University in future.**

**University reserves the right to cancel / refuse admission at any point of time if it is found that:**

- a) Minimum eligibility requirements are not fulfilled**
- b) False documentation has been done, or, facts have been suppressed.**
- c) Any other similar valid reason.**

**20.** Admission to be closed within maximum period of one month from the commencement of class.

21. Error /omission /ambiguity if any are subject to change by the approval of the appropriate authority.

22. All the rules are subject to change by the order of the appropriate authority.

23. C.U. candidates means candidate who passed the required Bachelor Examination as eligibility degree for admission in relevant P.G. courses, from Calcutta University.

24. Non- C.U. candidates means candidate who passed the required Bachelor Examination as eligibility degree for admission in relevant P.G. courses, from the University other than Calcutta University.

25. C.U. major course is not equivalent to C.U. Hons. C.U. major course candidates are not entitled to apply in P.G. courses. Major courses candidates of only such Universities are eligible to apply which do not offer Hons. Courses and whose major courses are equivalent to Hons. courses of Calcutta University.

26. Hons. Subject wise Breakup of Seats in following courses:

2 <sup>nd</sup> Year of 4 Yr. B.Tech. in ECECU :	B.Sc. Hons in Physics	-	12+1	} = 15+1
	B.Sc. Hons in Electronics	-	3	

2 <sup>nd</sup> Year of 4 Yr. B.Tech. in ITCU :	B.Sc. Hons in Physics	-	1	} = 15+1
	B.Sc. Hons in Electronics	-	1	
	B.Sc. Hons in Mathematics	-	1	
	B.Sc. Hons in Statistics	-	1	
	B.Sc. Hons. in Computer Sc.	-	11+1	

2 <sup>nd</sup> Year of 4 Yr. B.Tech. in CSECU :	B.Sc. Hons in Physics	-	1	} = 15+1
	B.Sc. Hons in Statistics, C.U.	-	1	
	B.Sc. Hons in Mathematics, C.U.-	-	1	
	B.Sc. Hons. in Computer Sc.	-	12+1	

2 <sup>nd</sup> Year of 4 Yr. B.Tech. in OOEUC :	B.Sc. Hons in Physics	-	3	} = 5+1
	B.Sc. Hons in Electronics	-	2+1	

M.Sc. in ESCU:	B.Sc. Hons in Physics	-	5	} = 25+2+2
	B.Sc. Hons in Electronics	-	20+2+2	

M.Sc.(Ag) in ACSSCU :	B.Sc. Hons in Agriculture	-	5+2+1	} = 20+2+1
	B.Sc. Hons in Chemistry	-	15	

M.Sc.(Ag) in HORTCU :	B.Sc. Hons in Agriculture etc	-	6+1+1	} = 10+1+1
	B.Sc. Hons in Botany	-	4	

**N.B. : + Seat(s) incurred for OBC candidates**

M.Sc. in ESDA:	B.Sc. Hons in Electronics	-	12	} = 24
	B.Sc. Hons in Physics	-	12	

Vacant seat if any lying in the Department of Agricultural Chemistry and Soil Science will be filled up from the C.U. B.Sc. Hons in Chemistry candidates applied and vice versa.

Vacant seat if any lying in the Department of a) Genetics & Plant Breeding b) Plant Physiology c) Horticulture, will be filled up from the B.Sc. Hons in Botany candidates applied and vice versa.